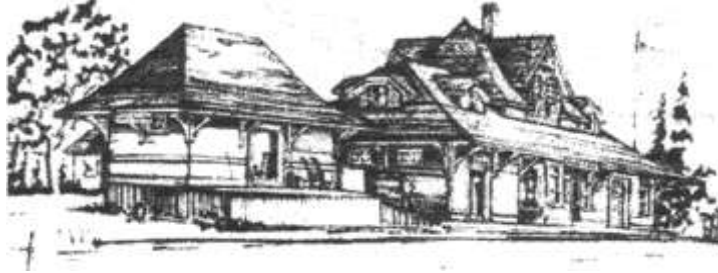


Train Station Gallery



Chester Municipal Heritage Society,
133 Central Street, PO Box 628,
Chester, Nova Scotia, B0J 1J0

trainstationgallery@hotmail.com (e-mail)
chesterartisans.ca (forms)
Chester Train Station.ca (facebook)

Contract for Participating Artists

This agreement is between *Chester Municipal Heritage Society* and _____ . (Artist)

1. Artists are required to provide *a registration form, contract and an inventory list of all work*. Identification cards, supplied by the gallery, must accompany the work. Artists may submit a maximum of 3 pieces in a ready to hang or display format. Hangable work may be no larger than 24"x30".
2. All work must be original and signed by the artist. Promotional material, prints or reproductions for sale are permitted if space is available. The organization reserves the right to accept or refuse any item(s).
3. All hangable artwork must be well presented and have TSG security hangers for attaching to the wall. Hangers are available from the gallery at \$1 per painting. Improperly prepared art will not be accepted.
4. All artwork should have a label affixed to the back of the work noting the artist's name; size of work; name of work; medium and purchase price (including HST if applicable).
5. The artist is solely responsible for submitting any taxes to the appropriate authorities.
6. Please note that the CMHS will not be responsible in the event of loss or damage. Artists are responsible to insure their work independently.
7. Artists are requested to provide a short biography for our Biography Binder. This will assist in the promotion of your work.
8. Changeover takes place on the *last Friday* of each month at the Chester Train Station between 12:00 and 3:00 pm. If any artist wishes to allow someone else to pick up their paintings they must inform the gallery, in writing, the name of the person authorized to do so. Storage of paintings will not be provided.

9. Two gift display cases will be available for small works, note cards, or prints.
(Please see Guidelines for Gift Case if you are interested.)

10. The committee will display and remove all artwork.

11. * Artists will be asked to sign up for 1 three-hour shift per month along with 1 weekend shift per season.*

12. Artists agree that 20% of all sales will be withheld by the CMHS. All art will be sold for the price indicated and cheques to the artist will be sent out by the CMHS.

By signing the contract the artist agrees to all terms and conditions outlined previously and indemnify the Chester Municipal Heritage Society, or any persons operating on the organizations behalf, against any liability for loss, injury, or theft of the artwork submitted for sale.

Signature _____ **Date** _____

Train Station Gallery

REGISTRATION

Artist Information: please print clearly

Name:

Mailing Address:

Phone: Business _____; Home _____;

Cell _____

E-Mail:

Website: (if applicable)

Do you give permission to use your name and/or photos of your work for promotion purposes? Yes ___ No ___

Would you like more information on the Chester Municipal Heritage Society? Yes ___

Would you like to be one of the monthly-featured artists? Yes ___ No ___

Would you be interested in doing a *Solo or Group Exhibition* at the Train Station Gallery? Yes ___ No ___

Signature _____ Date _____

Train Station Gallery

Artist Name: _____

Priority for Display

1. Title: _____

Medium: _____

Size: _____

Price: _____

2. Title: _____

Medium: _____

Size: _____

Price: _____

3. Title: _____

Medium: _____

Size: _____

Price: _____

Feature artist only:

4. Title: _____

Medium: _____

Size: _____

Price: _____

5. Title: _____

Medium: _____

Size: _____

Price: _____

6. Title: _____

Medium: _____

Size: _____

Price: _____

7. Title: _____

Medium: _____

Size: _____

Price: _____

Train Station Gallery

Gift Case Guidelines

Artists are invited to display items in the gift cases. Space is limited and the final decision will be made by the committee.

All items must be pre-priced.

Limit of 12 note cards

Limit of 6 prints(packaged in formal sleeves)

Limit of 3 small framed original works (6"x8" max)

Limit of 6 small handcrafted items

Items are to be changed during the monthly changeover